

## İHSAN DOĞRAMACI BİLKENT UNIVERSITY GROUP HEALTH INSURANCE PLAN CONTACT INFORMATION:

**Insurance Policy Start Date** : September 5, 2020, at 1 a.m.

**Insurance Policy End Date**: September 5, 2021 at 1 a.m.

**Insurance Company** : Bupa Acıbadem Sağlık ve Hayat Sigorta A.Ş

**Insurance Broker** : Bilsigorta Ve Reasürans Brokerliği A.Ş. .

**Insurance Representative** : Mrs. Sema Kurban - sema.kurban@bilsigorta.com.tr – (530) 109 71 64

### A.1. GROUP HEALTH INSURANCE PLAN COVERAGE AND PREMIUMS

İhsan Doğramacı Bilkent University Group Health Insurance Plan covers the University employees and their spouses & children (until the 23 years of age \_including 23). The University subsidizes a half of the premium, and the other half is automatically deducted from the employee's salary monthly.

Health Insurance Plan	Employee Monthly Contribution Fee	Explanation
Individual	153,50.TL / person	An individual health insurance plan covers only the employee.
Family	307,00.TL /family	A family health insurance plan covers the employee, his/her spouse and children.

Children, who live with their family, continue their education and are single and between the ages of 24-29(including 29) can be covered by this plan by paying additional 266,00.TL /per person.

Project personnel's group health insurance coverage status is determined by the University.

### A.2. GROUP HEALTH INSURANCE PLAN PARTICIPATION AND TERMINATION

A.2.1. In the case that the employee conducts the application procedures within a month of his/her first working date in the University, the employee and his/her family members (under dependent status) will be covered by the insurance. In order to initiate the process, the employee should follow the steps indicated at HR WEB side.

A.2.2. In case of a change in marital status, the employee should notify the HR Office within a month of this change and apply to transfer to either an individual or family coverage plan depending on the change.

A.2.3. An employee who has a newborn baby should conduct the application procedures within a month of birth to include the baby into the family coverage plan. In order to initiate the process, the employee should follow the steps indicated at HR WEB side.

A.2.4. In the case that the employee's contract ends with the University, the group health insurance coverage plan is terminated on the same day. Notification regarding the employee's resignation is given to the insurance company by the HR Office.

A.2.5. Except for the employee's resignation and/or death, the group health insurance plan is not terminated duration of the contract.