



# Bilkent University

## Minor Programs Application Form

Please submit this application form to the minor program's department.

Name: \_\_\_\_\_ Student Id: \_\_\_\_\_

Department: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Registration Semester: \_\_\_\_\_ CGPA: \_\_\_\_\_

Home/Dorm Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Applied Minor Program (Please select only one):

- |  |   |
|--|---|
| <input type="checkbox"/> International Relations         | <input type="checkbox"/> Chemistry                      |
| <input type="checkbox"/> Political Science               | <input type="checkbox"/> Mathematics                    |
| <input type="checkbox"/> Psychology                      | <input type="checkbox"/> Molecular Biology and Genetics |
| <input type="checkbox"/> History                         | <input type="checkbox"/> Music Performance              |
| <input type="checkbox"/> American Culture and Literature | <input type="checkbox"/> Food and Beverage Management   |
| <input type="checkbox"/> Archaeology                     | <input type="checkbox"/> Communication and Design       |
| <input type="checkbox"/> English Language and Literature | <input type="checkbox"/> Graphic Design                 |
| <input type="checkbox"/> Philosophy                      | <input type="checkbox"/> Performing Arts                |
| <input type="checkbox"/> Turkish Literature              | <input type="checkbox"/> Software Development           |
| <input type="checkbox"/> Physics                         | <input type="checkbox"/> Hotel Management               |

### Minor program regulations:

- Students may enroll in a minor program no earlier than their third and no later than their fifth semester.
- To be eligible to apply for admission to a minor program, the cumulative GPA (CGPA) of a student has to be 3.0 or greater.
- A student cannot be enrolled in more than one minor program at the same time.
- A student who has left or was expelled from a minor program may not register to the same minor program again.
- Course transcripts for minor programs are kept separately from major programs. GPA's for major and minor programs are calculated separately from each other. A student's major program transcript does not include courses taken as part of a minor program.
- Courses within the major curriculum, or their equivalent courses, may not be taken to fulfill the requirements of a minor program.
- If you have already taken the course previously in your major program, it will not be counted in your minor program.
- If the CGPA of a student is below 3.0 for two consecutive semesters, the student is expelled from the minor program.
- A student is expelled from the minor program if he/she fails to take any courses from this program for two consecutive semesters. However, semesters spent at a foreign institution on an exchange program are not regarded as part of this duration.
- Outgoing exchange students may apply to substitute a single course they have taken and succeeded at a foreign institution for an equivalent course in their minor program. Applications are evaluated by the relevant faculty or school board. A course taken during an exchange program cannot be transferred to both a major and a minor program.
- To qualify for a minor program certificate, a student must complete all courses for the minor program with a C or higher grade and have a minor program CGPA of at least 2.5. A minor program certificate is not equivalent to a diploma.
- A student may choose to leave a minor program at any time. Performance in a minor program does not affect graduation from the major program.
- Extra time is not granted if a student completes all the graduation requirements of his/her major before fulfilling the requirements of an enrolled minor program. The student is expelled from the minor program in this case.
- A student enrolled in a minor program may take a maximum of two minor courses per semester. An additional minor course may be taken if approved by the relevant dean or director.
- Minor courses will be listed in the minor transcript even if the minor program is terminated.

I have read and understood the minor program regulations.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Departmental Approval:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

"Students are required to attach a copy of their unofficial transcript to this application form. Unofficial transcripts can be found under the "Information" tab on your SRS account."