

**Bilkent University**  
**ANNUAL FACULTY EVALUATION 2019**

**FACULTY MEMBER**

Name : \_\_\_\_\_

Department : \_\_\_\_\_ Faculty/School: \_\_\_\_\_

**1. DEPARTMENT CHAIR'S COMMENTS :**

**Research: (Evaluations are conducted every year; however in the case of research, emphasis is on the output of the last two years.)**

**Teaching:**

Please list the sections taught by the faculty member in the past calendar year:

**Service**

Has the faculty member been asked to provide any service to the Department or the University?

Yes     No

If yes, please describe the nature of the service briefly and comment on the faculty member's performance.

**2. FACULTY MEMBER'S COMMENTS :**

Date

Signature

Date

Signature

### **3. CHAIR'S FINAL ASSESSMENT :**

#### **Teaching performance:**

- Outstanding (5)                       Very good (4)                       Good (3)  
 Satisfactory (2)                       Poor (1)

Comment on student's evaluations: The faculty member ranks ... out of ... in the department, based on students' ratings. When one considers the criteria listed in attached "Guidelines for the Evaluation of Teaching"), overall, my conclusion is that s/he deserves:

\_\_ a better ranking because .....  
\_\_ this ranking because .....  
\_\_ a worse ranking because .....

**Service:** Has the faculty member been asked to provide any service to the Department or the University?

- Yes       No

If **yes**, please provide a service performance score:

- Outstanding performance (5)                       Satisfactory (2)  
 Very good performance (4)                       Minimal performance (1)  
 Good performance (3)                       Refused to render service when asked (0)

If **no**, please state the reason:

- There was no need for service. (No lack of cooperation on the part of the faculty member.)  
 The faculty member categorically refuses to render any service.  
 The faculty member has performed poorly in past years in terms of service.  
 Other (Please explain) .....

Date

Signature

### **4. DEAN'S/DIRECTOR'S FINAL ASSESSMENT :**

#### **Teaching performance:**

- Outstanding (5)                       Very good (4)                       Good (3)  
 Satisfactory (2)                       Poor (1)

Comment on student's evaluations: The faculty member ranks ... out of ... in the department, based on students' ratings. When one considers "Chair's Final Assessment" on teaching performance and other information, overall, my conclusion is that s/he deserves:

\_\_ a better ranking because .....  
\_\_ this ranking because .....  
\_\_ a worse ranking because .....

**Service performance score if applicable:**

- Outstanding performance (5)                       Satisfactory (2)  
 Very good performance (4)                       Minimal performance (1)  
 Good performance (3)                       Refused to render service when asked (0)

Date

Signature