



Bilkent University

Letter Grade Correction Form

(Lisans ve Ön Lisans Eğitim-Öğretim Yönetmeliđi - Article 4.12)

Academic Year	
Semester	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer

STUDENT INFORMATION
Student ID No :
Name :
Department :

COURSE INFORMATION	
Course Code :	Course Name :
Section :	

GRADE INFORMATION According to Article 4.12 of Bilkent University Academic Rules and Regulations, instructors who discover a material error in a previously submitted letter grade may use this form to request a correction within the deadlines set in the aforementioned article.
Letter Grade to be changed From _____ To _____.
Please clearly explain the reason for the proposed grade correction :

INSTRUCTOR	CHAIR
Name :	Name :
Date :	Date :
Signature :	Signature :

APPROVAL OF THE DEAN / DIRECTOR :
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APPROVAL OF VICE RECTOR FOR STUDENT AFFAIRS :
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